



Summary of Business

Excerpts from the Minutes of the EWA Board of Directors meeting

**held at 6.30pm on 7 December 2021
at the SEC and via Zoom**

ATTENDANCE: G Edwards (Chair), A Wilkins (Vice Chair), R O'Halloran (Finance Director), R Hovell, R Fleming, PA Huntington

Apologies: Nil

In attendance: D Pedlow CEO

Disclosure of Interest

Updated 22 June 2021

Geoff Edwards 2022-2024	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club, EA Fees & Levies Committee
Anne Wilkins 2021-2023	President, Moora & Districts Horsemen's Assoc Member, Geraldton Combined Equestrian Club
Rosalyn O'Halloran (Finance Director) appointed 2022	Member Perth Dressage Club
Ron Fleming 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
Rory Hovell 2021-2023	Showjumping Competitor CEO & Manager Yalambi Farm Stud (Breeder) Yalambi Jumping Classic Show Organiser Member of Equestrian Australia National Jumping Committee Equestrian Coach
PollyAnn Huntington 2022-2024	WAYER Organising Committee (OC), FEI Official

Acknowledgement of country

General Business

Equestrian Australia

Nominations called for Board positions AGM and election delayed until January 2022.

EA forum RF reported that a lot of work was still required to identify EA/states roles. EA has requested nomination for a working party, it was suggested that RF be nominated by EWA, this is to be confirmed by 17 December, nomination close 23 December. RH reported that EA Jumping had request clarity from EA on the process to identify the working party, response will be forwarded to Board.

HP workshop to be held in November, EWA HP manager attended with R Ellis Eventing and A Chapman Dressage. Chair also attended.

Equestrian Western Australia

EWA Annual elections;

Board noted the election results for the Board of Directors and Dressage committee. Results have been published in Enews.

Election of Office bearers:

G Edwards appointed Chair, all in agreement.

A Wilkins appointed Vice Chair, all in agreement.

The Board confirmed the appointment of R O'Halloran as an appointed Board member and Finance Director, all in agreement.

R Hovell appointed Board representative and Chair of Welfare committee and Board High-Performance representative.

Risk and Audit committee

Appointees RoH, AW, RF and CEO to attend.

It was agreed that appointed Director position will be filled in early 2022. GE to identify skills required by the Board.

GE thanked RF for his service as Chair over the past 5 years.

It was agreed that Board meetings will be held on the second Tuesday of each month, start time 6.30.

Sport Committee appointed and co-opted members:

Board approved all Sport committee appointed and Co-Opted members as recommended by Sport committees.

Communications:

Membership survey information report to be presented for January meeting and circulated to Sport committees prior to EWA Strategy meeting.

HR:

Staff benefits and PD's to be updated in January.

Positions roles and duties manual to be completed by March 2022.

Awards Night:

Nomination are open and remain open until end of year.

Planning underway, IVideo has been appointed to produce rider videos via a tender process.

Strategic Plan:

Rick Smith has been appointed to facilitate meeting, in 23 January, it was decided to move to 5 February.

Board Governance review

DSR to provide review in early 2022

Succession Planning:

To be managed by Risk and Audit committee.

EWA Constitution

CEO to develop list of possible amendments as they are identified, these can be review when it is next required to change the Constitution.

State Equestrian Centre

SEC Taylor Burrell Barnett update:

Minutes of a meeting with TBB representatives and the City of Swan were tabled. TBB reported the meeting was successful. TBB plan is ready to progress to the next stages. Working Party to be appointed.

Paxon report:

RoH had provided feedback to EWA office re report. CEO to check that this has been forwarded to DSR. Report states that there is no benefit in the demolition of the Pavilion.

Building Better Regions feedback session 3 November

For future applications, more up to date statistics required on community use and financial impact.

City of Swan:

Draft lease has been received, EWA to request change to a 6 month lease, with option for 12 months.

DSR grants:

RH enquired re Arena grant and use. CEO stated that DSR was waiting until the future of the Pavilion was clear, the grant can be used for any arena. RH stated that he estimated that the indoor ebb and flow would be much cheaper than quoted. Once we have clarity on the pavilion, a decision can be made re the arena replacement.

Finance

Membership report noted that the 2,543 members are the highest membership numbers for 10 years.

Membership fees and SEC facility fee were approved by circular resolution. The Board confirms the fees as outline in the resolution.

Budget 2022

Following the confirmation of 2022 membership fees and SEC fees an updated 6 month and 12-month budget will be set.

Cash flow will need to be closely reviewed in 2022 to monitor SEC performance.