



## Summary of Business

### **Excerpts from the Minutes of the EWA Board of Directors meeting**

**held at 6.30pm on 2 November 2021  
at the SEC and via Zoom**

**ATTENDANCE:** R Fleming (Chair), A Marchesani (Vice Chair), R O'Halloran (Finance Director), A Wilkins, G Edwards, W Newton-Wordsworth, R Hovell

**Apologies:** Nil

**In attendance:** D Pedlow CEO

#### **Disclosure of Interest**

Updated 22 June 2021

Ron Fleming (Chair) 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
Anita Marchesani 2019-2021 (Vice Chair)	Member Brookleigh Working Equitation Club, Founder Coaching Excellence Alliance, Founder Get Up and Gallop Coaching & Mentoring, DWA Steward, Marketing associate at Concept Marketing
Rosalyn O'Halloran (Finance Director) appointed	Member Perth Dressage Club
William Newton-Wordsworth 2019- 2021	Eventing competitor, Breeder, Eventing HP Recognition Squad member, Member Dryandra Regional Equestrian Association
Rory Hovell 2021-2023	Showjumping Competitor CEO & Manager Yalambi Farm Stud (Breeder) Yalambi Jumping Classic Show Organiser Member of Equestrian Australia National Jumping Committee Equestrian Coach
Anne Wilkins 2021-2023	President, Moora & Districts Horsemen's Assoc Member, Geraldton Combined Equestrian Club
Geoff Edwards appointed	Daughter is a Jumping competitor and a member of WASJA and Swan River Showjumping Club, EA Fees & Levies Committee

#### **Acknowledgement of country**

##### **General Business**

Equestrian Western Australia

EWA Annual elections;

Advice was sought in regard to the Board nomination by PA Huntington and her subsequent withdrawal and reversal of withdraw. Legal advice was received stating that the Constitution was silent on the matter of nomination withdrawal and that as the original nomination was received in the correct manner the nomination should stand. The Board agreed to support the legal advice.

It was agreed the constitution should be reviewed to give more clarity in this area.

Chair reminded all Board members of the importance of Board Confidentiality.

Sport committee position descriptions  
To be forwarded to Sport committees

Communications/Member survey  
Member's survey interim report tabled, good response to date 296. To promote in socials. Full report to be tabled next meeting and sent to Sport committees and summary for members.

Awards Night:  
Nomination are open.  
2 categories still require sponsorship

Strategic Plan:  
Reports and updates from Sport committee to reflect KPI's.  
Strategy meeting to be held in Jan 2022, Rick Smith to be engaged to assist. All Board and Committee members to attend.

Board Governance review  
DSR to provide review in early 2022

Succession Planning:  
Break into 3 areas, Board/Committees/Staff  
Board and Committee need to have an awareness of succession planning and keep thinking of the future for new members. The new By-Laws assist with committee renewal.  
CEO to start procedure manual for all staff position and review PD's for completion in early 2022.

Para Equestrian Panel establishment  
Para Equestrian Panel charter was approved this panel is to operate similar to the Dressage Judges taskforce. V Mayger to chair.

State Equestrian Centre

Commercial partnership  
Options are still being investigated

City of Swan  
The name of the Bond Connell Pavilion to remain until sponsor found or building façade upgrade

DSR  
No update re the SEC review, they have called for expressions of interests for the tender. CEO to meet with DSR reps in the next 2 weeks

Finance  
General comments re highest membership numbers in 10 years.

Finance director/CEO to work on 2022 Budgets with option re different SEC outcomes  
Membership fees and budget suggestion will be presented prior to next meeting

Discussion on CEO sick leave

GE once CEO returns to work a policy needs to be made re CEO hours.

CEO to provide a Delegation of Authority document within 2 weeks for Board comment

Agenda item for next meeting succession planning/ new agenda/minutes/AAR/ Board attendance

register

SEC Communication

SEC Stakeholder meeting went very well meeting was positive. Most were concerned re 2022 venue access all informed business as usual.